

Recruitment Training

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Do your Managers
or Team Leaders need
additional Training in
Recruitment?

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- Is Attrition costing your organisation thousands of dollars?
- Are you attracting the best candidates or losing them?
- Recruitment Training workshops available on or off site.

Recruitment Academy's program is designed to train your managers that have a need to understand the fundamental mechanics of recruitment, manage their recruitment providers better and deliver a deeper understanding of the recruitment process.

The Program will cover areas such as:

- the importance of recruitment
- costs of an effective hire
- outline of the ideal selection process
- considering competencies
- motivators of a role
- making the hiring decision
- legal recruitment guidelines
- feedback to external and internal candidates
- using your companies core values to design interview questions
- identifying key selection criteria
- types of interviewing
- question, listening and probing
- managing candidates through the process
- reference consideration

**For further information please call
Michael Dimopoulos on (03) 9863 8966**